

# Putnam County NY Full Carry Upgrade

**Effective August 6, 2012**

Send your written request to:

**Putnam County Sheriff's Department  
Three County Center; Attention: Pistol Permits  
Carmel, N.Y. 10512**

Your letter must be signed and dated and must include your address and phone number. You must submit the following paperwork with your letter:

- a. Copy of your pistol permit (front *and* back).
- b. Proof of live fire instruction. Must be within six months of your request for an upgrade. The certificate must indicate live fire and the date of instruction.
- c. Proof of ownership of a safe (*Receipt no longer required*). The safe must be bolted to the floor or a wall and must have a combination lock or padlock. Send a copy of the bill of sale (if applicable) for the safe and/ or a picture of the 'secured' safe. You must also include a detailed description of the safe's location in the residence (i. e., the safe is bolted to the floor of the closet in the master bedroom; the safe is bolted to the wall in my home office). The safe may be subject to inspection by the Sheriff's Department.

**Requests that are complete will be forwarded to the court and the court will advise you in writing of the day and time of your pistol permit hearing.**

**Requests that are incomplete will be returned.**

**\*Must have maintained hunting/target or other "restricted" permit for a MINIMUM of 6 MONTHS in Putnam County prior to upgrade request submission.**